

**THE SERVICE FITTERS' INDUSTRY
EDUCATIONAL FUND**

APPLICATION FOR SST, SWAC, and TWIC Reimbursement

Local 638 members may be reimbursed for the costs of SST, SWAC, and TWIC training courses. The maximum reimbursement is based on the course fees. Each course's reimbursement request must meet the requirements stated below. For further assistance and information on how to enroll in SST classes, please reach out to Kathleen Hertel at the Training Center at (718) 885-8827.

- All information on this application must be completed.
- You must submit an itemized invoice, which includes the member's name, description of services, itemization of charges, and the provider's name and address.
- You are responsible for paying for the services yourself and will be reimbursed by the Fund. You must include proof of your payment (canceled check, credit card statement, etc.)
- Payment will be directly deposited into the bank account you have provided. If you are not signed up for direct deposit a check will be mailed to your home address the Fund Office has on file.
- Please take advantage of Direct Deposit so you can receive your benefit payments electronically. You can download a form on steamfitters.com under the forms section or call our office to have one mailed, at 212.465.8888.
- If your address has changed, please call the Fund Office for the necessary Change of Address form. You can also change your address by logging into your Fund Office online account.

Book Number _____ Name _____

Home phone _____

Mobile _____

E-mail _____

Type of Benefit Requested (Check all that apply):

☐ Site Safety Training Card (SST)

☐ Secure Worker Access Consortium (SWAC)

☐ Transportation Worker Identification Credential (TWIC)

MEMBER
SIGNATURE _____ DATE _____